



## SHIPPING ITEMS TO UMD

**Anyone who is shipping items to the University of Maryland, College Park will need to follow these shipping instructions to ensure that your package(s) arrive.**

The University of Maryland Stamp Student Union only will accept shipments from **June 5 through June 10**. Packages received **before June 5** will not be accepted. The University of Maryland will not accept any shipments that arrive C.O.D. The Stamp Student Union does not receive USPS packages on Saturdays, so if you plan to use the postal service, ensure your package will arrive on or before **Friday, June 9**.

Packages within the dimensions of approximately 32 inches wide and 79 inches high will arrive to the [Prince George's Room](#) in the Stamp Student Union. This is where you will retrieve your package(s). To ensure your package(s) make it to the Prince George's Room, please purchase the handling labels available during online registration (under the Store tab). Put your name(s) on and/or decorate the boxes to make packages easier to find. Remember, hundreds of other packages will be in the Prince George's room as well as yours. If you will need any tools to open your boxes or put your items together, you will need to bring those with you.

### **Address for Mailing to University of Maryland, College Park**

ATTN: HOLD FOR NATIONAL HISTORY DAY  
3972 Campus Drive  
Adele H. Stamp Student Union, UMD  
College Park, MD 20742

### **Return Shipments**

The UPS Store in the Stamp Student Union can help you arrange return shipments during the contest. All packages must be out of the Stamp Student Union no later than **5:00 PM Friday, June 16**. Any items that remain will be discarded! Please be considerate – if you do not intend to ship your Exhibit entry home, please take it down and dispose of it yourself.

### **Size Requirements**

Due to size limitations, cartons must be able to fit through a standard doorway, approximately 32 inches wide and 79 inches high. Any shipments exceeding this limit (oversized cartons) will be kept at Central Receiving. If you need to retrieve your oversized item once you arrive on campus, the address of Central Receiving is University of Maryland Physical Distribution Center, The Severn Building, 5245 Greenbelt Road, Docks 5-10, College Park, MD 20742. The phone number is 301-405-5851. The hours for Central Receiving are Monday through Friday, 8:00 AM - 4:30 PM. The Severn Building is 1.8 miles from the Stamp Student Union. This is a 10-minute drive or a 35-minute walk.

It is the responsibility of the individual shipping the item to transport it to their judging site. Allow ample time for delivery. Delivery takes a minimum of three to five business days.