Click here to follow along with the step-by-step instructional video.

REGISTERING AS AN INDIVIDUAL WEBSITE

If you’re working on your National History Day project by yourself, these instructions are for you. If you are part of a group project, check out the Registering as a Group Website (page 4).

- **Step 1:** Open your web browser and visit nhdwebcentral.org.
- **Step 2:** Look for the Register tab under the big NHDWebCentral® header and click on it.
- **Step 3:** Now, type in your birthdate.
  - **Note:** If you’re younger than 13, you’ll see the option to add your parent’s or guardian’s permission to use NHDWebCentral®.
    - Complete your parent’s or guardian’s information.
    - They’ll get an email letting them know that you want to create an account.
    - If your parent or guardian doesn’t have an email, talk to your teacher. They can help receive the email and print a copy for your parent or guardian to read.

**Step 4:** Once your parent or guardian gives the okay (only if you’re under 13), you’ll be asked to fill out a simple registration form - including a username and password.

**STOP:** TAKE A MOMENT TO FILL OUT YOUR USERNAME AND PASSWORD BELOW.

Username

Password

- **Step 5:** After you’ve registered, you must sign into your account. Here’s how:
  - Enter your username and password.
  - Click the gray **Sign in** button.

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**Note about usernames**

Every student needs a unique username. When you enter your username and click on the **Next** box, one of two options will appear in the upper-right corner:

- A **green** box will appear telling you that your username is good.
- A **yellow** box will appear, telling you that you need to choose a new username.
REGISTRATION AS AN INDIVIDUAL WEBSITE (CONT.)

- Click the grey and yellow Start Now! button to reach your site's landing page. **STOP:** Write down your Site Key. **Note:** You will find the site key location in the image below.

Site Key

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STRUCTURE OF NHDWEBCENTRAL® LANDING PAGE

<table>
<thead>
<tr>
<th>Your Website</th>
<th>Remove Site</th>
</tr>
</thead>
<tbody>
<tr>
<td>Created at 10/22/2019 4:51:53 PM</td>
<td></td>
</tr>
<tr>
<td>Last Update at 7/15/2020 11:58:59 AM</td>
<td></td>
</tr>
<tr>
<td>Site Key 71701053</td>
<td></td>
</tr>
<tr>
<td>https:\site.nhd.org\71701053</td>
<td></td>
</tr>
<tr>
<td>96 MB remaining</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1 Edit Site</th>
<th>2 View Site</th>
</tr>
</thead>
</table>

**Authorized Users**

Users listed below have access to view and edit your website.

Jane Smith

The red numbers in the above image correspond with the numbers below.

1. **Edit Site:** This button is where you create and edit your website.
2. **View Site:** Click here to see how your website looks with all the changes you've made. But remember, you can't make any more changes here.
3. **Allow Link:** Use this button if you want others, like your teacher, to access your website. They have 24 hours to sign up and connect to your site.
4. **Site Key:** This is your special code. Your website's unique URL is just below it.
5. **Size Limit:** The green bar shows how much space you have for pictures, videos, and files. It changes depending on what you add to your site.
6. **Remove Site:** If you ever want to delete your website, click this button. But be careful, once you do this, it can't be undone!