 **Click here** to follow along with the step-by-step instructional video.

REGISTERING AS AN INDIVIDUAL WEBSITE

If you're working on your National History Day project by yourself, these instructions are for you. If you are part of a group project, check out the Registering as a Group Website (page 4).

- **Step 1:** Open your web browser and visit nhdwebcentral.org.
- **Step 2:** Look for the **Register** tab under the big NHDWebCentral® header and click on it.
- **Step 3:** Now, type in your birthdate.
 - **Note:** If you're younger than 13, you'll see the option to add your parent's or guardian's permission to use NHDWebCentral®.
 - Complete your parent's or guardian's information.
 - They'll get an email letting them know that you want to create an account.
 - If your parent or guardian doesn't have an email, talk to your teacher. They can help receive the email and print a copy for your parent or guardian to read.

Step 4: Once your parent or guardian gives the okay (only if you're under 13), you'll be asked to fill out a simple registration form - including a username and password.

STOP: TAKE A MOMENT TO FILL OUT YOUR USERNAME AND PASSWORD BELOW.

Username

Password

- **Step 5:** After you've registered, you must sign into your account. Here's how:
 - Enter your username and password.
 - Click the gray **Sign in** button.

Note about usernames

Every student needs a unique username. When you enter your username and click on the **Next** box, one of two options will appear in the upper-right corner:

A **green** box will appear telling you that your username is good.

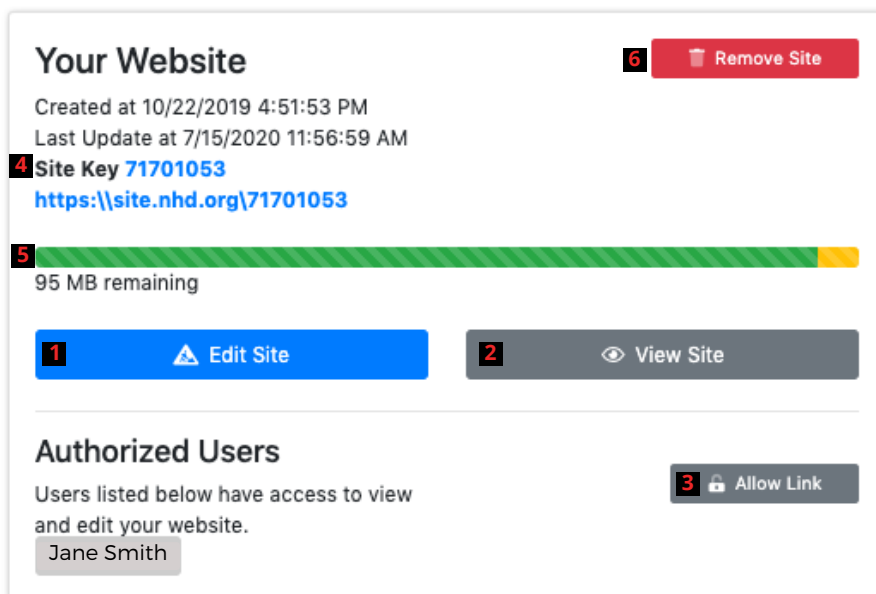
A **yellow** box will appear, telling you that you need to choose a new username.

REGISTERING AS AN INDIVIDUAL WEBSITE (CONT.)

- Click the grey and yellow **Start Now!** button to reach your site's landing page.
STOP: Write down your **Site Key**. **Note:** You will find the site key location in the image below.

Site Key

STRUCTURE OF NHDWEBCENTRAL® LANDING PAGE



The red numbers in the above image correspond with the numbers below.

- 1. Edit Site:** This button is where you create and edit your website.
- 2. View Site:** Click here to see how your website looks with all the changes you've made. But remember, you can't make any more changes here.
- 3. Allow Link:** Use this button if you want others, like your teacher, to access your website. They have 24 hours to sign up and connect to your site.
- 4. Site Key:** This is your special code. Your website's unique URL is just below it.
- 5. Size Limit:** The green bar shows how much space you have for pictures, videos, and files. It changes depending on what you add to your site.
- 6. Remove Site:** If you ever want to delete your website, click this button. But be careful, once you do this, **it can't be undone!**